



barcud

Job Description

Floor Fitter / Carpet Layer - Multi-Skilled Operative

Overall Purpose:

To effectively and efficiently undertake floor fitting, repair, and maintenance work within Barcud housing stock and other properties. The role will focus primarily on installing and maintaining a range of flooring types while also supporting general maintenance tasks across other basic trade areas.

The post holder will work independently or as part of a voids team to deliver high quality flooring and related maintenance services, ensuring all work complies with Health & Safety standards, Welsh Housing Quality Standards, Barcud specification and building Regulations requirements.

Key Responsibilities – Functional:

- Install, repair, and maintain a variety of floor finishes including vinyl, carpet, laminate, safety flooring, and other surface materials.
- Prepare and level subfloors using screeds and self-levelling compounds.
- Remove and replace existing flooring systems safely and efficiently.
- Carry out basic carpentry repairs such as fitting and repairing skirting boards, thresholds, floor trims, doors, and frames.
- Undertake minor wall tiling, grouting, and repairs to tiled areas, ensuring a professional finish.
- Carry out basic plumbing tasks such as replacing taps, repairing minor leaks, traps, and waste fittings.
- Perform basic building and property repairs including patch plastering, fitting shelves, and repairing fixtures and fittings.
- Undertake minor decorating tasks as required in conjunction with flooring or repair work.
- Ensure that all voids dwellings are in a clean and presentable condition before being re-let.
- Support general property maintenance, including small repairs to doors, frames, plaster, or fittings where required.
- Assist with basic external maintenance tasks such as fencing or path repairs when necessary.

- Liaise directly with tenants, ensuring all work is completed to a high standard in a polite and professional manner.
- Use appropriate power tools and hand tools safely and effectively.
- Ensure all works and materials are provided in accordance with Barcud's procurement strategy.
- Be available to respond to emergency callouts on a Rota basis when required.
- Maintain the company vehicle in a clean and serviceable condition, ensuring correct stock levels.
- Use Barcud's digital job management system to record work details accurately.
- Participate in training and development to maintain and enhance multi-trade skills.

Key Responsibilities – Corporate:

- Deliver excellent customer service to tenants, colleagues, and external partners.
- Adhere to all health and safety legislation and Barcud's internal safety procedures.
- Ensure equality, diversity, and inclusion policies are applied in all aspects of work.
- Promote good communication, teamwork, and continuous improvement across the organisation.
- Support apprentices or trainees as required.
- Carry out any other reasonable duties as directed by management



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Personal Specification

Floor Fitter / Carpet layer - Multi-Skilled Operative

The ideal candidate would have the following:-

Qualifications:

- NVQ Level 2 (or equivalent) in Floor Fitting or a related trade
- Evidence of ongoing professional development.
- Full UK driving license.
- Health and Safety Awareness certificate

Experience

- Minimum 3 consecutive years' experience of working in the flooring or property maintenance industry.
- Experience fitting a variety of flooring materials (vinyl, carpet, laminate, safety flooring).
- Experience carrying out basic multi-trade repairs including carpentry, tiling, plumbing, and decorating.
- Experience working in occupied and unoccupied properties.
- Providing a customer-focused service.
- Working to deadlines and achieving quality standards.

Knowledge/Skills:

- Proficient in subfloor preparation, levelling, and floor fitting.
- Competent in basic repair techniques across multiple trades, including carpentry, wall tiling, and plumbing.
- Strong attention to detail and quality workmanship.
- Up to date knowledge of health and safety requirements.
- Able to complete documentation and reports accurately.
- Confident in using ICT systems for work management.
- Welsh language skills

Personal Qualities:

- Committed to delivering a high-quality service.
- Flexible and adaptable approach to varied workloads.
- Positive attitude toward teamwork and change.
- Physically capable of performing flooring work (lifting, kneeling, bending).
- Reliable, professional, and customer-focused

